12th Annual Belmont Family Literacy Day  
Saturday, March 24 

Group Sign-up Sheet  
(*Please return Group Sign-up by March 19, if possible*)

Name of Group ____________________________________________  
Contact Person ____________________________________________  
Address ____________________________________________________  
__________________________________________________________________  
Phone ____________________________ E-mail _________________________

**Reading Circles**

Since the main emphasis of the day is to promote literacy, we are encouraging as many groups as possible to sponsor a Reading Circle. The group would choose a theme (sports, science, biography, etc...) and choose several children’s books related to the theme to read during the event. Books must be approved by the steering committee. All groups are responsible for decorating their Reading Circle, providing blankets to sit on, and creating signs/posters to identify their Circle. **Groups are encouraged** to send their participants to **one of the 3 volunteer training meetings** to be held in McWhorter 114 on **Tuesday, March 20th** from 9:30 - 10:20 a.m., **Wednesday, March 21st** from 10:00 - 10:50 a.m., or on **Thursday, March 22nd** from 3:30 - 4:20 p.m. **Volunteers who attend the training and participate in Family Literacy Day will receive an extra hour of community service convocation credit.**

_____ Our group would like to host a reading circle.  

Please submit a list of the books and their authors your group plans to read to Tim Stewart, tim.stewart@belmont.edu, no later than **March 19**. Groups needing assistance in selecting books can contact Rachael Flynn-Hopper, rachel.flynn@belmont.edu, in the School of Education.

_____ **And / Or** our group would like to help with one or more of the following areas:

- Decorations and Set-up (10:00 a.m. – 1:00 p.m.)
- Actual Event (12:30 – 5:00 p.m.)
- Clean-up (4:30 – 6:00 p.m.)
- Other (please specify) __________________

If participating during the actual event, please indicate in what area your group would like to serve:

- Hosting groups
- Greeters (parking, directions, etc.)
- Crafts
- Refreshments
- Games
- Face-Painting

Total number of volunteers from our group __________

**Please complete and return individual sign-up sheets for each group member or have them register online by March 20th, if possible**

(Forms should be returned to the front desk of the Beaman Student Life Center)

**Community Service Convocation credit available to all participants**